

The – Organization
Constitution and Rules

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1 Introduction

An introduction can go in here, and may be especially useful when a new draft is being developed and needs to be put to members for consultation. Once a final version has been reached, the whole introduction can be commented out using begin and end comment lines.

Such an introduction may include tables of origins and destinations, showing where rules in a new version have come from and where rules in an old version have gone. Here are models for such tables. Note the use of labels which are attached to the rules in the version being drafted, so that if extra rules are inserted in between existing ones the numbers are updated automatically.

If a table would run over two or more pages, the easiest thing to do is to create separate tables for the two or more chunks, and put newpage commands in between them.

Topic	New	Old
GENERAL RULES		
Definitions	1	1
The committee	2	3
SECOND HEADING		
Further topic	3	New rule

Topic	Old	New
GENERAL RULES		
Definitions	1	1
Coffee supplies	2	Discarded
Management	3	2
SECOND HEADING		
Other topic	4	Discarded

2 Constitution of the – Organization

This constitution was adopted on [insert date].

1 The objects for which the Organization is established are as follows.

(A) –

(i) To do the first thing.

(ii) To do ancillary things.

(B) To do something else.

(C) To employ staff as required to do things.

The objects set forth in each sub-clause of this clause shall be read as if we were all obsessed with legal detail.

2 Here is something else in the constitution.

3 Here is yet another clause.

3 Rules of the – Organization

These rules were adopted on [insert date].

PART I GENERAL RULES

1 Definitions

In these rules, unless the context requires otherwise –

“aardvark” means an aardvark;

“rules” means these rules;

“zebra” has the meaning given in rule 2.

Unless the context otherwise requires, other words or expressions contained in these rules bear the same meaning as in Dr. Johnson’s Dictionary.

MANAGEMENT

2 The committee

- (1) There shall be a committee.
- (2) The committee shall –
 - (a) meet occasionally;
 - (b) drink tea.
- (3) No zebra may be elected to the committee.
- (4) For the purposes of this rule, “zebra” shall mean any striped animal of the genus equus, whether the stripes are natural or are painted on the animal.

PART II SECOND HEADING

SUBSIDIARY HEADING

3 Further topic

We may wish to have a rule in which the top-level numbering is alphabetic if –

- (a) it starts off with a partial sentence which is then followed by several items, or
- (b) we just feel like it.